

# EUGEN

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## PERSONAL STATEMENT

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I am an experienced project accountant and financial analyst with strong customer services support orientation. I worked in corporate accounting and accounting in banking industry; I am looking for full time positions within a large or small operation.

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## PROFILE

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Highly motivated, detailed oriented, quick learner and energetic Financial Analyst/Project accounting with 15 plus years of experience, proven expertise in the following areas:

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|------------------------------------|--|
| ▪ Full Accounting Cycle Activities | ▪ Customer Services Support                |
| ▪ General Ledger & Journal entries | ▪ Internal Audit                           |
| ▪ Forecast, Planning & Budgeting   | ▪ Financial Statement analysis & Reporting |
| ▪ Project accounting & management  | ▪ Bank reconciliation & Cash Management    |
| ▪ Account Payable & Receivable     | ▪ Investigation & Analysis                 |

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## SKILLS

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- Experience with MS Outlook, SAP, AJERA, JBA, HFM, Phoenix, QuickBooks, GP, SAGE software, ERP systems, US GAAP and SOX
- Strong work ethic, flexible, ability to set and meet deadlines
- Strong communication skills (verbal & written); ability to provide concise, clear reporting and actionable analysis
- A quick learner who is self-motivated and demonstrates will to quickly learn, strong attention to detail and strong organization skills
- Strong initiative with ability to prioritize and multitask
- Good knowledge with writing queries and SQL reports
- Excellent MS Word skills (Formatting & Page Setup, template building & editing, etc.)
- Excellent PowerPoint skills (Custom slides and templates, animation, etc.)
- Excellent MS Excel skills (vlookups, filters, pivot tables, etc.)
- Languages: French, English

## PROFESSIONAL BACKGROUND

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### Financial Analyst

*October 2021 – Now*

#### **Sacré-Davey North Vancouver BC – Canada**

**In charge of project set up, budget control, forecast, billable costs & revenue, financial accounting & reporting**

- Support creation, update, and maintenance of projects and ensure invoicing set up is in line with proposals, contracts and the budget
- Review project setup to identify billing type (Time & Expense, Fixed Fee, Percent Complete, Unit Price, Percent of Construction Cost)
- Process Consultants Contractors and Special arrangements Costs
- Issue invoices
- Margin analysis with the review and reconciliation of cost & expenses with revenue per department, per project per province and per employee
- Monitor & analysis of cost & revenue by department and reclass if needed as per the budget and the forecast
- Process A/P & A/R forecast biweekly
- Investigate project variances, WIP, take action accordingly and submit reports to management
- Liaise with project managers and principals in charge regarding contract documents, WIP, and any additional services related to projects and billing
- Manage day to day accounting operations including A/P and A/R and monthly income statements
- Process the month-end full cycle accounting duties by completing month-end/Quarter-End journal entries, Income Statement
- Process necessary journal entries (Prepaid, Accruals, Deferrals) to provide an accurate accounting
- Reconcile bank statement for multiple companies
- Prepare monthly inter-company reconciliations between the Sacre-Davey group
- Prepare monthly account reconciliations for balance sheet accounts, review, investigate, and resolve accounting errors, discrepancies, and reconciling items
- Prepare monthly, quarterly, and annual financial statements, consolidations, and note disclosures

### Financial Analyst

*Oct 2019 – Oct 2021*

#### **123Dentist, Coquitlam BC – Canada**

**In charge of merge & acquisition, forecast & budget, accounting & Reporting**

- Reviewing various financial and operating reports and participate in monthly forecasts
- Analyzing various mergers and acquisitions, identify any accounting and reporting issues
- Reconciling and preparing of all journal entries related to the acquisitions
- Maintaining a platform and processing of timely accounting and reconciliation of post-closing acquisition settlement transactions of purchased dental practices.
- Generating reports that calculates and defines the value of accounts receivables collections on a monthly basis for the previous ownership of dental practices so those funds can be remitted back to them.
- Monitoring the post-closing incoming cash flows for 123Dentist for the proper accounting and tracking so those funds will be recovered from the previous ownership dental practices.
- Finance integration activities of acquired practices with the Regional Managers and members of the Acquisition Team.

- Assisting the Director of Finance in developing policies, procedures and standardization in dental practice acquisitions and post-closing settlements.
- Preparing journal entries for quarter end and year-end accounting deliverables such as work in progress calculations, unearned revenue, accrued revenue and inventory count and valuation projects.

#### **Senior Accountant**

*Jan 2016 – Aug 2019*

#### **Commerzbank, Paris/Prague – France/Czech Republic**

#### **In charge of full accounting cycle, reporting**

- Full accounting cycle activities for Commerzbank France
- Performing monthly accounting tasks, such as journal entries, adjustments and reclass
- Preparing and reviewing monthly account reconciliations for balance sheet accounts ensuring financial records are maintained in compliance with company policy. Review, investigate, and resolve accounting errors, discrepancies, and reconciling items
- Analyzing month end, quarter end and year end accrual balances to determine appropriate account balances in accordance with GAAP and company policy through analyzing financial data, determining trends and estimates
- Preparing different tax declarations (VAT, CIT, Tax return)
- Preparing & Reconciling AR/AP and intercompany accounts
- Bank reconciliation of multi-currency accounts
- Preparing month-end reports, Balance Sheet commentaries and financial statement
- Assisting with monthly forecasting, yearly audits, and the preparation of the month end reporting package for executive management
- Financial Reporting under IFRS and local GAAP, full set of FS's, note disclosure
- Examining company accounts and financial control systems
- Preparing internal reporting to the head office (IFRS)
- Responsibility for the entity-based Financial & Regulatory reporting of the Paris entities
- Participation in projects outside of the standard reporting cycle (predominantly related to changes in the accounting & regulatory reporting environments, changes in the IT infrastructure)
- Improving internal controls resulting, check/Test of data and reports and software up-dates

## **EDUCATION**

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Master's Degree in Accounting and Audit in enterprise management  
National Economic University, Kiev - Ukraine

*June 2005*

To whom it may concern,

I am a project accountant and financial analyst with more than 10 years of experience on managing general and complex accounting, preparing and reviewing the balance sheet, the income statement and the financial statement. The last 5 years I have been working in project management & project accounting where I have been collaborating with internal departments, consultants/contractors and customers. I ensure projects are well set up, aligned with the contracts, costs & expenses reflect the budget and the revenue the forecast.

My experience in accounting and project management with additional skills such analysis, investigation, communication that I have obtained through my career will make me an asset to your team.

My professional experience has made me an analyst with special attention to detail, conformable to meet deadlines under pressure, well organized and sense of prioritizing tasks. Excelling within a time-sensitive, fast-paced atmosphere, I perform effectively within both independent and team-oriented environments.

I am ready to provide outstanding service within your company.

Sincerely,

Eugen